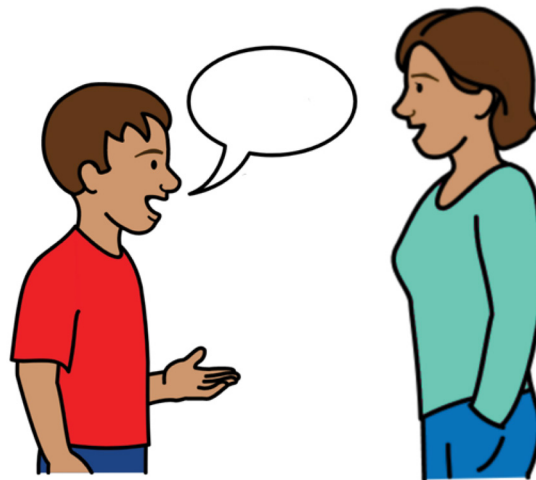
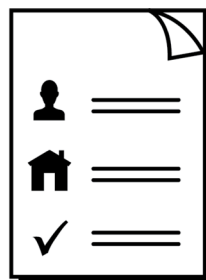


DPFEM is proud to be a

Child and Youth Safe Organisation



The Reportable Conduct Scheme



Easy Read



**Tasmanian
Government**

About this booklet



This booklet is from the Department of Police, Fire and Emergency or DPFEM.



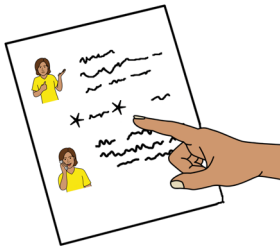
This booklet is written in a way that is easy to understand.



You can read more information on our

[DPFEM Childsafe web page](http://www.dpfem.tas.gov.au/childsafe)

www.dpfem.tas.gov.au/childsafe



We add a star before and after ***hard words***.

Then we explain what the words mean.



You can ask someone to help you read and understand this booklet.



Contact information for DPFEM and other services is in this booklet.

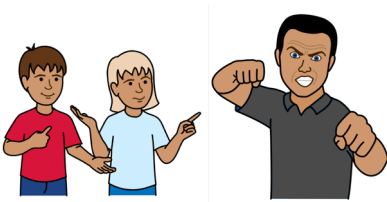
What is ***reportable conduct***?



Reportable conduct is when something bad happens

- to a child or young person

or



- when a child or young person is around.

Reportable conduct can be



- ***emotional harm***
 - this means someone calls you or your family bad names, swears or hurts you or them



- ***violence***
 - this means bad things like hitting, punching, kicking or throwing things



- ***neglect***
 - this means a child or young person does not get what they need like food, a house or seeing a doctor when they are sick.



Reportable conduct can be ***sexual abuse***.

This means sexual things like

- a grown up touching a child or young person's private parts



- a grown up asking a child or young person to get naked.



Reportable conduct can also be ***grooming***.

This means a grown up might try to be nice to you, but for bad reasons.



They might

- give presents
- take you to places you like
- say nice things about you



- ask you to keep strange secrets with them.



They might do this because they want to touch your private parts or want you to touch theirs.

This is wrong.



If someone does something that worries you it is important to tell an adult you trust.

An adult you trust might be a parent, a police officer or a teacher at school.

If you need help now



Tasmania Police



If it is an emergency call **000** now.

Ask for the police.



If something has happened and you need help call the Police Assistance Line.



131 444

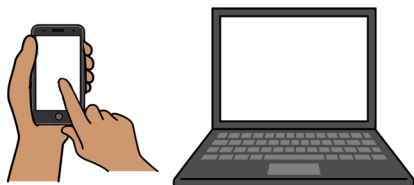
Call 131 444



To speak to someone kind and safe about these things call Strong Families Safe Kids or go on their website.



Call 1800 000 123



Website strongfamiliesafekids

www.strongfamiliesafekids.tas.gov.au

The *Reportable Conduct Scheme*



The Reportable Conduct Scheme protects children and young people from abuse or harm by a DPFEM worker.



Tell someone straight away if

- you think someone from DPFEM has done something bad to a child or young person



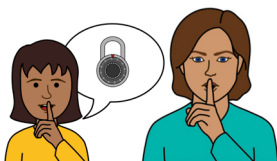
- you feel scared by someone from DPFEM.



We take all reports seriously.

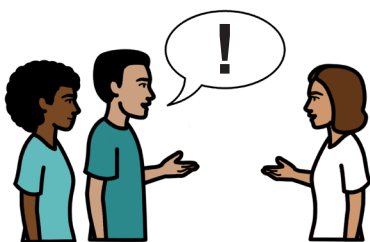


We investigate all reports and take action to stop more harm.



We will keep all of your information safe and private.

How to report an incident or concern



Workers must report all incidents or concerns of reportable conduct by another worker.



Reports can be made in different ways.



Go on a mobile phone or computer.

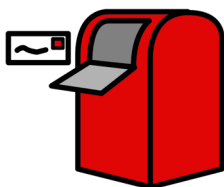
Website [Reportable Conduct Incident Report](https://www.dpfem.tas.gov.au/childsafe)

www.dpfem.tas.gov.au/childsafe



Scan this ***QR Code*** with your phone camera.

A QR Code gives you a link to a web page.

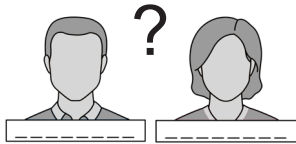


Write and send a letter.

Post to ChildSafe

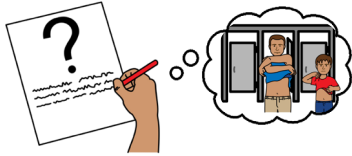
GPO Box 308

Hobart TAS 7001



A report must include

- details of the worker involved



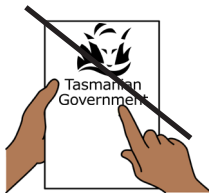
- details about what happened



- whether Tasmania Police has been told.

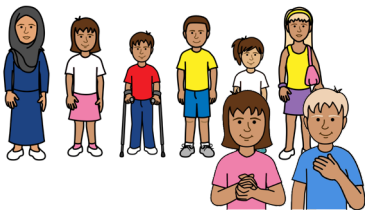


The ***Independent Regulator*** will be told when a report is made.



The Independent Regulator

- is not part of DPFEM



- works to make sure children and young people are safe.

Help to speak and listen



If you need help to speak or listen, the National Relay Service can help you make a call.



Call 1800 555 660



Website [NRS Helpdesk](#)

www.accesshub.gov.au/about-the-nrs/nrs-helpdesk

Help in your language



If you need help with other languages, contact the Translating and Interpreting Service.



Call 131 450



Website [TIS National](#)

www.tisnational.gov.au

Easy Read Australia created this Easy Read document in September, 2024 using Picture Communication Symbols (PCS). PCS and Boardmaker are trademarks of Tobii Dynavox LLC. All rights reserved. Used with permission. You must ask for permission to use the images in this document.

For more information, please visit [Easy Read Australia](https://www.easyreadaust.com.au)

www.easyreadaust.com.au